



QUESTIONNAIRE

General location of the project in relation to the City of Springfield:

Project contact person:

Name: _____

Mailing address: _____

Daytime phone number: _____

Email: _____

What is the proposed number of trees to be planted? _____

What are the goals of your NeighborWoods project and how will it benefit your community?

Are all participants willing to commit with a signature that they accept the responsibility to maintain the tree(s) for a 3 year period? Please circle one of the following:

YES

NO

Please provide your maintenance plan for this project.

How did you hear about the NeighborWoods Program?



TREE PERMIT

Public Works Department/Urban Forestry
APPLICATION FOR PERMIT TO PLANT A TREE ON CITY PROPERTY

Applicant name: _____

Applicant address: _____

Email: _____ Phone number: _____

Planting site address: _____

<p style="text-align: center;"><u>Site Map</u></p> <p>Use this space to draw a general picture of the property and planting location. Minimum distance from improvements are listed below. *NOTE: Indicate North arrow.</p>	<p style="text-align: center;"><u>Preferred Tree Species</u></p> <p>Tree Choice #1</p> <p>_____</p> <p>Tree Choice #2</p> <p>_____</p> <p>Tree Choice #3</p> <p>_____</p>
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Sec. 114-57. Minimum distance from improvements

It shall be unlawful for any person to plant or cause to be planted any street tree closer to any curb, alley, private drive, streetlight, traffic signal, sidewalk or street intersection than the minimum distance shown from such improvements in the following table:

Street Tree Mature Height ft.	Back of Curb	Side-walk	Private Drive Edge	Street Light	Street Intersection	Alley Right-of-Way	Fire Hydrant	Utility Pole	Utility Line	Under-ground Utility Access
2 to 25	3	3	6	30	40	15	10	10	0	10
26 to 30	6	6	8	30	40	15	10	10	10	10
Over 30	10	10	12	30	40	15	10	10	25	10

Applicant requests:

- The City purchase and plant a tree on public right-of-way as indicated on the site map.

Applicant agrees to:

- Provide 3 years of watering and maintenance for the newly planted tree.
- Alert the City to problems with the tree during the agreed upon establishment period.

Signature: (Property Owner)

Date:

Please return to: NeighborWoods Coordinator 1010 W. Chestnut St. Springfield, MO 65802, or scan and e-mail to NeighborWoods@springfieldmo.gov

Current tree species availability can be retrieved by e-mailing NeighborWoods@springfieldmo.gov